

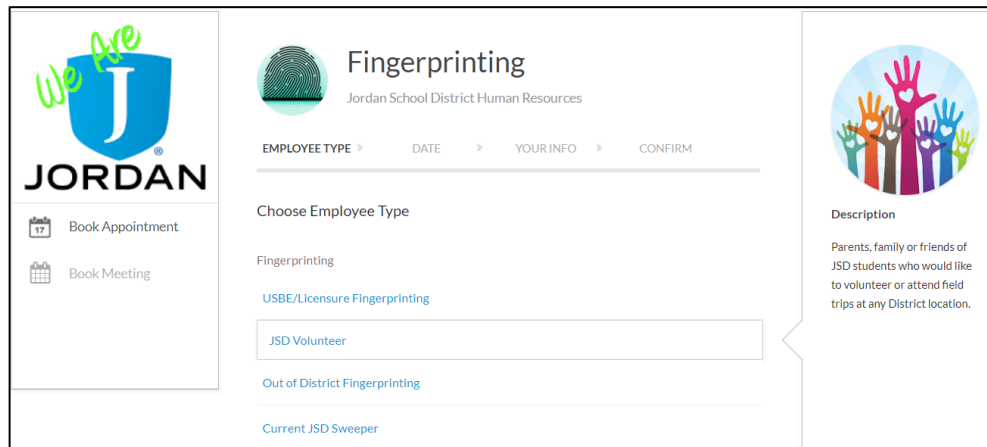
## Jordan School District Volunteer Process

All volunteers who have "significant unsupervised access" to children, as determined by the school principal, must bring their volunteer application signed by the school administrator to the Human Resource Department, be fingerprinted and clear a criminal background check, at no cost to them, before they may volunteer. A new application must be completed annually.

1. [Volunteer Information Form/Application](#) completed by the volunteer and signed by the Principal before visiting Human Resources. **Volunteers will not be allowed to volunteer until the Volunteer Information Form/Application is completed in its entirety, including principal signature.**
2. As required by the Utah Legislature in 2019, volunteers must also take the "Code of Conduct" training, sign an acknowledgement form and return that form to the School before visiting HR to complete the background check. See the links below for the training and signature form. These links are also found on <http://workatjordan.org/coaches-volunteers/>  
[Code of Conduct Video](#)  
[Código de Conducta Video](#)  
  
[Code of Conduct Signature Form](#)  
[CÓDIGO DE CONDUCTA RECONOCIMIENTO DE VOLUNTARIOS](#)
3. In an effort to help prevent the spread of the coronavirus (COVID-19), we are currently limiting our fingerprinting services to appointment only. Volunteers must wear a mask to their appointment.

Please click here or send this link to volunteers to schedule:

<https://jordanschooldistricthr.setmore.com/resourcebookingpage/r872b1589905019136>



The screenshot shows a web interface for booking fingerprinting services. On the left is a sidebar with the Jordan School District logo and navigation options: 'Book Appointment' and 'Book Meeting'. The main content area is titled 'Fingerprinting' and includes a breadcrumb trail: 'EMPLOYEE TYPE > DATE > YOUR INFO > CONFIRM'. Under 'Choose Employee Type', there are three options: 'Fingerprinting', 'USBE/Licensure Fingerprinting', and 'Current JSD Sweeper'. The 'JSD Volunteer' option is selected. On the right, a 'Description' box explains that the service is for parents, family, or friends of JSD students who wish to volunteer or attend field trips at any District location. A calendar icon is visible in the top left corner of the sidebar.