

Jordan School District
LICENSED JOB DESCRIPTION

Job Title: **Teacher - Adaptive Physical Education** Lane Placement: Schedule C
 Department / Location: School FLSA Classification: Exempt
 Supervisors Title: Principal Contract: 184 Days
 Special Education Approval: Lisa Robinson Date: 5/31/17
 Department Approval: Laura Johnson Date: 6/1/17
 ADA Review: Janet Masten Date: 6-7-17
 Human Resource Approval: Butler Date: 6-2-17
 Superintendent Approval: Johnson Date: 6/12/17
 Original date: 04/85 Revised: 03/92 Revised: 10/10 Revised: 10/13 Revised: 04/17

GENERAL FUNCTION

Under the direction of the principal, the **Adaptive Physical Education (PE) Teacher** provides adaptive PE services to eligible students under the Individuals with Disabilities Education Act (IDEA). May provide services at multiple schools daily as needed.

The incumbent is responsible to follow all policies and guidelines as detailed by District policy.

ESSENTIAL FUNCTIONS

- Provide appropriate adaptive PE services to eligible students based on student need. May provide services in multiple schools daily, which requires travel using own transportation.
- Participate and assist with the development and implementation of annual Individual Education Plans (IEPs); administer appropriate tests to assess student needs and progress; provide recommendations for the IEP team; collaborate with other professional staff members in identifying student strengths and needs in all areas of education performance (i.e., vision, academic, health, emotional, social-behavioral, etc.).
- Provide feedback directly to appropriate team members concerning student progress, testing needs, parent contacts, special service needs, scheduling special services, etc.
- Collect and utilize data to evaluate student progress and inform instruction; provide team with feedback for use in parent-teacher conferences and annual IEP meetings.
- Recommend adaptations and modifications to teachers and school teams related to PE; provide adaptive materials for eligible students that facilitates learning and promotes independence. Integrate technology to support student learning.
- Develop lesson plans and maintain current progress monitoring records, student services notes and parent contact logs. Translate lesson plans into learning experiences that best utilize the available time for instruction.
- May be expected to provide support for individual (Tier III-LRBI Manual) behavior interventions and/or emergency safety interventions for students based on assigned location which includes:
 - **Physical Guidance**-Physically guiding a student through proper motions to complete a task or demonstrate a skill in response to mild resistance that does not pose a risk of danger to self or other, on behalf of the student, while at the same time does not restrict, immobilize or reduce the ability of the student to freely move their torso, arms, legs or head.
 - **Physical Restraint**-Implement an emergency safety intervention where the student's behavior poses an immediate danger to themselves or others. This would include a personal restriction that immobilizes or reduces the ability of an individual to move their arms, legs, body or head.

- Function as a member of the special education team and attend applicable meetings (i.e. team, IEP, faculty, etc.), as requested by the building principal, supervisor or special education department.
- Communicate with parents through conferences, telephone calls, e-mails, student planners, and/or other means to provide feedback and information regarding the student's progress; schedule and/or attend parent-teacher conference, when appropriate.
- Understand, implement and maintain compliance with all policies and procedures required under the IDEA.
- May be required to travel to District schools or other locations using own transportation.
- Maintain records and required information in a secure location. Maintain confidentiality of all student information.
- Provide and maintain a safe and supportive environment in the classroom and on the school campus.
- Maintain professional competence through in-service education activities required by the school District and State as well as self-selected professional growth activities.
- Represent Jordan School District in a professional, ethical and positive manner.
- Participate in appropriate educator evaluation procedures as per State and District guidelines in accordance with DP311 – Evaluation for Licensed Personnel.
- Follow District procurement guidelines with administrative approval.
- Is responsible for understanding and adhering to all District Policies and complete the annual crucial policy review.
- Adhere to contract time.
- Other duties and responsibilities as assigned by the principal/administrator.

- This description should not be construed to contain every function/responsibility that may be required to be performed by an incumbent assigned to this position.
- Incumbent is required to perform other related functions as assigned. Other related functions can be performed for no more than 20% of an employee's normal workweek (i.e. eight (8) hours per week, or thirty-two (32) hours per month).

QUALIFICATION REQUIREMENTS

- Requires a Bachelor's Degree from an accredited college or university.
- Requires compliance to Utah State Board of Education license requirements.
- May require a valid driver's license that allows incumbent to legally operate a motor vehicle in Utah. Must be able to provide own transportation if required to drive.
- May be required to complete research-based District trainings on understanding the cycle of crisis and de-escalation strategies (i.e. ASPEN, Mandt, etc.).
- Requires strong oral and written communication skills with students, parents, and staff.
- Requires strong computer and educational technology skills.
- Requires effective problem solving, organizational, multi-tasking, and time management skills.
- Requires the ability to implement effective teaching strategies.
- Requires the ability to establish and maintain a positive learning environment.
- Requires the ability to calmly handle classroom management issues.
- Requires the ability to establish and maintain effective working relationships with students, parents, school staff, District staff, and patrons.
- Requires the ability to work as a member of a team as well as the ability to work independently.
- Knowledge of State Core Standards and Board of Education adopted guidelines.
- Fulfill the employee immunization requirements or complete the applicable Health Department exemption form if required.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the education, knowledge and experience requirements; the machine, tools and equipment used; and any licenses or certifications required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Machines, Tools & Equipment Used:

- Standard office equipment, educational technology, computers, standard machines used in teacher work room and adaptive PE equipment.

Physical Requirements – Not limited to the following:

- Occasional push/pull 100+ pounds, isometric lifting 20 pound static hold (5-8 Min.), single-arm lifting of up to 20 pounds to shoulder level, floor to waist lift up to 75 pounds and awkward lift up to 75 pounds.
- Frequent, continuous standing and sitting (chair and floor), walking, climbing stairs, talking and awkward positions, to/from ground without upper extremity support.
- Occasional balancing on slick surfaces, gripping 50 pounds, pinching 10 pounds, sustained bending, squatting, kneeling, sustained bending, stooping and running.
- Occasional hearing, near/far visual acuity and depth perception.
- As determined by the Special Education department, may be required to provide Physical Guidance and/or Physical restraint as outlined in the LRBI Manual.

- Occasional (0-33%) Frequent (34-66%) Constant (66-100%)
- Physical ability to perform the essential functions listed above with or without reasonable accommodation.
- Possess the physical, mental and emotional stability to work under stressful condition, including but not limited to: deadlines, contract requirements, inspection requirements and interaction with critical personnel.

NOTE: *This list of essential and marginal functions and of physical requirements is not exhaustive and may be supplemented in accordance with the requirements of the job.*