

**Jordan School District
Special Education Job Progression Plan
Effective April 1, 2023**

<u>Mild/Moderate Classroom</u>			
<p>>Students in a Mild/Moderate setting may have mild to moderate learning disabilities and may require personal care.</p>			
Job Title	Lane	Minimum Required Qualifications (Training/Education)	Required On-The-Job Training
Instructional Assistant Mild/Mod I FT 180 & PT	3	-High School Diploma	Must complete Basic Training (5 hours) provided by JSD Special Education Department. Training must be completed within one week of hire as a condition of employment.
Instructional Assistant Mild/Mod II FT 180 & PT	4	To qualify for level II, employee must complete Advanced Training course (25 hours) provided by JSD Special Education Department. Training is optional but recommended.	Additional training may be required.

<u>Self Contained Support Classroom & South Valley School</u>			
<p>>Students in a Self-contained support setting may have significant academic, behavioral, cognitive and/or physical disabilities and require personal care.</p>			
Job Title	Lane	Minimum Required Qualifications (Training/Education)	Required On-The-Job Training
Instructional Assistant Self-Cont I FT 180/184 & PT	4	-High School Diploma	Must complete Basic Training (5 hours) provided by JSD Special Education Department. Training must be completed within one week of hire as a condition of employment.
Instructional Assistant Self-Cont II FT 180/184 & PT	5	To qualify for level II, employee must complete Advanced Training course (40 hours) provided by JSD Special Education department. Training must be completed within 6 months of hire as a condition of employment.	Employee may be required to complete ASPEN training and complete annual recertification. Additional training may also be required.

<u>Special School Classroom</u>			
<p>Students in a Special school setting:</p> <p>> Have severe social/emotional/behavior problems that pose a substantial risk to other students and/or staff which require the use of highly intrusive/intensive interventions for high-risk behavior which require intensive training, monitoring and parental consent to implement.</p> <p>>Have significant cognitive and physical impairments, who may be medically fragile and require total care for their personal and functional needs.</p>			
Job Title	Lane	Minimum Required Qualifications (Training/Education)	Required On-The-Job Training
Instructional Assistant Special I FT 180/184 & PT	5	-High School Diploma	Must complete Basic Training (5 hours) provided by JSD Special Education Department. Training must be completed within one week of hire as a condition of employment.
Instructional Assistant Special II FT 180/184 & PT	6	To qualify for level II, employee must complete Advanced Training course (40 hours) provided by JSD Special Education department. Training must be completed within 6 months of hire as a condition of employment.	Employee is required to complete MANDT training and complete annual recertification. Additional training may also be required.

Title 1 Schools require Highly Qualified status for all Instructional Assistants.

To be considered "Highly Qualified", you must have 1) Completed a minimum of an associate's degree; or 2) Completed 48 semester hours of accredited college/university education; or 3) Meet a rigorous standard and demonstrate the knowledge of and the ability to assist in instructing reading, writing and mathematics through an assessment administered by the district. (Currently Parapro Assessment)