Human Resources U

NEPOTISM EXCEPTION REQUEST

Related Policies: DP303 Staff Selection-Licensed, DP307 Staff Selection, Promotion and Salary Placement-ESP "No employee shall be directly supervised or evaluated by a relative. Family members as described in D1 <u>may not</u> be employed under the same immediate supervisor, defined as the authorized evaluator for the employee, without Cabinet approval and Board notification."

Date Position Posted:	То Ве С	Completed by Principal/Director
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Contracted Hourly Miscellaneous Estimated Hire Date: Current Employee (Relative) Information Name: Supervisor Name: Job Title: Relationship: Contracted Hourly Miscellaneous Contracted: Hourly Miscellaneous Contracted: Date Position Posted: Contracted: Contracted: Date Position Closed: # of Qualified Candidates: Frontline Job Requisition # List names of ALL candidates interviewed for the same posting: Nepotism Request Rationale: Will this hire create a situation where two relatives will be supervised or evaluated by the same person? If yes, explain: Principal/Director Signature: Date: Date: HR Use Only-Verification Posted: Date Verified: Contracted: Date Verified: Contracted: Contracted: Date Verified: Contracted: Contra		
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