JORDAN SCHOOL DISTRICT

HOLIDAYS AND OTHER DAYS OFF
Administration/Education Support Professional Employees
2021-22

SCHEDULE A: 10-month Employees who work 206 days

> School Admin. Asst. ES Trad	> Sec. Asst. Attendance	> MS Asst. Registrar
> HS Admin. Clerk	> Clerk Spec. Program 10	> HS Office Asst. 10

**** Review Skyward Employee Access to verify your contract days.***

Contract begins Wednesday, July 28, 2021
Contract ends Thursday, June 16, 2022

Labor Day	Monday, September 6, 2021
Fall Recess	Monday to Friday, October 18 - 22, 2021
Thanksgiving Recess	Wednesday to Friday, November 24 - 26, 2021
Winter Recess	Close at the end of the day Friday, December 17, 2021
Resume work	Monday, January 3, 2022
Dr. Martin Luther King Jr. Day	Monday, January 17, 2022
President's Day	Monday, February 21, 2022
Spring Recess	Friday to Friday, April 15 – April 22, 2022
Memorial Day	Monday, May 30, 2022

- Emergency closure make up for 206-day contracts TBD

SCHEDULE B: (12-month Employees who work 242 days)

> School Admin. Asst. ES YRE	> Clerk Spec. Program 12	> HS Asst. Registrar
> School Admin. Asst. HS/MS	> District Admin. Asst.	> HS Office Asst. 12
> Office/clerical	> Selected Information Systems	> Additional

**** Review Skyward Employee Access to verify your contract days.***

Contract begins Thursday, July 1, 2021
Contract ends Thursday, June 30, 2022

Independence Day	Observed Monday, July 5, 2021
Pioneer Day	Observed Friday, July 23, 2021
Labor Day	Monday, September 6, 2021
Fall Recess	Thursday and Friday, October 21 and 22, 2021
Thanksgiving Recess	Thursday and Friday, November 25 and 26, 2021
Winter Recess	Close at the end of the day Wednesday, December 22, 2021
Resume work	Monday, January 3, 2022
Dr. Martin Luther King Jr. Day	Monday, January 17, 2022
President's Day	Monday, February 21, 2022
Spring Recess	Friday and Monday, April 15 and 18, 2022
Memorial Day	Monday, May 30, 2022

- Emergency closure make up for 242-day contracts TBD
- An additional 10 to 20 selected vacation days, based on years of service, apply to this contract

JORDAN SCHOOL DISTRICT

HOLIDAYS AND OTHER DAYS-OFF
Administration/Education Support Professional Employees
2021-22

SCHEDULE C: (12-month Employees who work 245 days)

> Administration > Custodial > Facilities
> Warehouse > Selected Information Systems > Transportation

**** Review Skyward Employee Access to verify your contract days.***

Contract begins Thursday, July 1, 2021
Contract ends Thursday, June 30, 2022

Independence Day	Observed Monday, July 5, 2021
Pioneer Day	Observed Friday, July 23, 2021
Labor Day	Monday, September 6, 2021
Fall Recess	Thursday and Friday, October 21 and 22, 2021
Thanksgiving Recess	Thursday and Friday, November 25 and 26, 2021
Winter Recess	Close at the end of the day Wednesday, December 22, 2021
	Work Tuesday, Wednesday and Thursday December 28, 29 and 30, 2021
Resume work	Monday, January 3, 2022
Dr. Martin Luther King Jr. Day	Monday, January 17, 2022
President's Day	Monday, February 21, 2022
Spring Recess	Friday and Monday, April 15 and 18, 2022
Memorial Day	Monday, May 30, 2022

- Emergency closure make up for 245-day contracts TBD
- An additional 10 to 20 selected vacation days, based on years of service, apply to this contract

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