

JORDAN SCHOOL DISTRICT

HOLIDAYS AND OTHER DAYS OFF Administration/Classified Employees 2019-20

SCHEDULE A: 10-month Employees who work 206 days

> School Admin. Asst. ES Trad > Sec. Asst. Attendance > MS Asst. Registrar
> HS Admin. Clerk > Clerk Spec. Program 10 > HS Office Asst. 10

*** Review Skyward Employee Access to determine your contract days.**

Contract begins Monday, July 29, 2019

Contract ends Wednesday, June 17, 2020

Labor Day	Monday, September 2, 2019
Fall Recess	Monday to Friday, October 21 - 25, 2019
Thanksgiving Recess	Wednesday to Friday, November 27 - 29, 2019
Winter Recess	Close at the end of the day Friday, December 20, 2019
Resume work	Monday, January 6, 2020
Dr. Martin Luther King Jr. Day	Monday, January 20, 2020
President's Day	Monday, February 17, 2020
Spring Recess	Monday to Friday, April 6 - 10, 2020
Memorial Day	Monday, May 25, 2020

- Emergency closure make up for 206-day contracts TBD

SCHEDULE B: (12-month Employees who work 242 days)

> School Admin. Asst. ES YRE > Clerk Spec. Program 12 > HS Asst. Registrar
> School Admin. Asst. HS/MS > District Admin. Asst. > HS Office Asst. 12
> Office/clerical > Additional

*** Review Skyward Employee Access to determine your contract days.**

Contract begins Monday, July 1, 2019

Contract ends Tuesday, June 30, 2020

Independence Day	Thursday, July 4, 2019
Pioneer Day	Wednesday, July 24, 2019
Labor Day	Monday, September 2, 2019
Fall Recess	Thursday and Friday, October 24 and 25, 2019
Thanksgiving Recess	Thursday and Friday, November 28 and 29, 2019
Winter Recess	Close at the end of the day Friday, December 20, 2019
Resume work	Thursday, January 2, 2020
Dr. Martin Luther King Jr. Day	Monday, January 20, 2020
President's Day	Monday, February 17, 2020
Spring Recess	Thursday and Friday, April 9 and 10, 2020
Memorial Day	Monday, May 25, 2020

- Emergency closure make up for 242-day contracts TBD
- An additional 10 to 20 selected vacation days, based on years of service, apply to this contract

JORDAN SCHOOL DISTRICT

HOLIDAYS AND OTHER DAYS-OFF Administration/Classified Employees 2019-20

SCHEDULE C: (12-month Employees who work 245 days)

- > Administration
 - > Custodial
 - > Facilities
 - > Warehouse
 - > Information Systems
 - > Transportation
- * Review Skyward Employee Access to determine your contract days.*

Contract begins Monday, July 1, 2019

Contract ends Tuesday, June 30, 2020

Independence Day Thursday, July 4, 2019
Pioneer Day Wednesday, July 24, 2019
Labor Day Monday, September 2, 2019
Fall Recess Thursday and Friday, October 24 and 25, 2019
Thanksgiving Recess Thursday and Friday, November 28 and 29, 2019
Winter Recess Close at the end of the day Friday, December 20, 2019
Work Friday, Monday and Tuesday, December 27, 30, and 31, 2019
Resume work Thursday, January 2, 2020
Dr. Martin Luther King Jr. Day Monday, January 20, 2020
President's Day Monday, February 17, 2020
Spring Recess Thursday and Friday, April 9 and 10, 2020
Memorial Day Monday, May 25, 2020

- Emergency closure make up for 242-day contracts TBD
 - An additional 10 to 20 selected vacation days, based on years of service, apply to this contract
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